

## **IWF SENIOR STAFF ATTORNEY**

### **Roles and Responsibilities**

The IWF Staff Attorney will assist in developing a strong presence in the world of public interest law. This person must be an outstanding attorney with excellent writing skills. Specifically this individual will:

- Identify cutting-edge cases for potential IWF participation.
- Draft legal briefs
- Promote legal education for target audiences through concise and easy to understand publications that capture a woman's perspective.
- Become a premier source for legal analysis of issues, through backgrounders white papers, and other policy documents that help to shape the dialogue on legal issues, especially in areas of constitutional law, civil rights, administrative law, and business law, and civil justice reform.
- Develop and implement methods to market and promote the work of the legal program, such as press releases, op-eds, and public presentations.
- Help to develop a cadre of practitioners to tap for events and pro bono work.
- Assist in maintaining a portion of the web site devoted to legal issues affecting women.

### **Requirements**

- J.D. degree and at least two years of prior legal experience (such as practicing as a litigator, an appellate advocate, an in-house counsel or with a conservative public interest organization)
- Excellent and proven legal research and writing skills, particularly in producing and reviewing legal briefs and in presenting information in layman's terms
- Strong speaking and presentation skills
- Washington, D.C. presence is essential; Washington, D.C. experience is helpful
- A creative self-starter with an interest in a growing organization.